### Moody Direct Ltd

### Job Description

**Job Title: Project Engineer / Manager**

**Reporting to: Project Manager**

**Activities of the company**

* Supplying Process and Packaging solutions to the dairy, food, beverage, brewery, food, ice-cream, pharmaceutical and chemical industries in the following areas:
  + Capital Equipment and Components – new and pre-owned;
  + Machinery spare parts;
  + Equipment maintenance services – scheduled and ad-hoc;
  + Projects & Commissioning;
  + Plate Heat Exchanger testing and refurbishment.

**Purpose of the Position**

* Experienced in the design, installation and commissioning of hygienic liquid process systems, including but not limited to:
  + Pasteurisers
  + Liquid storage solutions
  + C.I.P systems
  + Mixing / blending systems
  + Automated process control and routing systems
  + Process skids
* Delivering well engineered solutions in full compliance with current legislation, including:
  + Health and safety
  + Risk assessments
  + Method statements
  + Good engineering practices
* To work with all divisions within the company to help promote and develop all aspect of the company’s offerings.

**Key Result Areas**

* Customer satisfaction;
* Business retention;
* Health & Safety;
* Profitability of work carried out;
* New work won;
* Maintaining morale;

**Key Tasks**

* Commercial:
  + Managing budgets for projects and ensure that as a minimum, projects achieve targeted profitability;
  + To meet the agreed contractual terms and conditions for the job;
  + To manage all relevant disciplines throughout the contract duration ensuring that project budgets, programme durations and technical details are to agreed specifications;
  + Communicate technical, commercial and programme details to relevant staff;
  + Active in promoting a team approach for the benefit of the company;
  + The role may require you to assist in other areas of the company as required;
* Technical:
  + To quote, design (using CAD) and build process and packaging equipment systems to appropriate legal and customer standards;
  + To procure materials and labour;
  + To plan works such that labour and material requirements can be allocated in good time;
  + To schedule labour and other resources required;
  + To ensure projects are handled professionally and that all contractors, suppliers and Moody personnel work with due regard to all CDM and HASAW procedures.

**Key Skills**

* A knowledge of the hygienic process and packaging industries;
* A knowledge of items of capital plant and equipment appropriate to the food, dairy and beverage industries;
* A thorough knowledge and experience of all Health & Safety and CDM regulations;
* To be able to communicate effectively at all levels – both written and verbal;
* To be commercially aware;
* To be able to think logically;
* Skilled in using AutoCAD;
* To be able to prioritise workload and effectively manage time;
* Is computer literate including the use of spreadsheets for project estimation and cost tracking and other software utilised in project management (Microsoft Dynamics AX);
* Able to work independently;
* Able to multi-task.

**Key Attributes**

* Meticulous/eye for detail and ability to think logically;
* Flexible and adaptable attitude;
* Diplomatic;
* Personable and able to build and maintain both internal, customer and supplier relationships;
* Customer service mentality;
* Confident;
* Sociable;
* An appropriate sense of humour;
* A “Get the job done” approach.
* Customer service mentality;

**Qualifications**

* Driving Licence;
* GCSE Grades A-C in English and Maths;
* Engineering Degree or HND in Engineering or Time served Engineering Apprenticeship.

In addition, the Project Engineer / Manager must be prepared to undertake any reasonable requests made to meet the business needs of the company.

The role of Project Engineer / Manager may involve travel and time spent on our customer’s premises around the UK and Eire and could involve travel around the world but mainly in mainland Europe. The nature of work could involve overnight stays of up to 12 (12 is possible but would only be in exceptional circumstances) consecutive nights as the role develops.